MOSSPITS LANE PRIMARY SCHOOL

PARENTS' ASSOCIATION ANNUAL GENERAL MEETING

WEDNESDAY 22ND OCTOBER 2014 - 6PM - VICTORIA ROOM

MINUTES

Welcome and Apologies

Present- Jill Kyriakides, Jan Sweeney, Sam Kenny, Louise Everitt, Carolyn Thornton, Deana Hughes, Tina Nightingale, Nicki McGrath, Pam Murphy

Apologies- Glynis Tibke

1. **MINUTES OF LAST AGM**

   It had been suggested in the last meeting that PA members might need a "Twitter" lesson, however, as Nicky McGrath has taken over management of the PA Twitter account, it was felt that this was no longer necessary.

2. **CHAIR'S REPORT**

   Attached

3. **TREASURER'S REPORT**

   Attached

   Balance to date £4286.23 plus £1037 – Cauliflower Cards – although some of this will be paid out to Cauliflower Cards.

   It was noted that this year's balance is disappointing when compared to the previous years, which it was felt was mainly due to the absence of the summer fair. A commitment was made to hold at least two larger events this year.

   Charity Commission Report

4. ELECTION OF COMMITTEE MEMBERS

Position	Nominee	Proposer	Seconder
Chairperson	Jill Kyriakides	Deana Hughes	Carolyn Thornton
Vice Chair	Nicki McGrath	Jill Kyriakides	Jan Sweeney
Secretary	Sam Kenny Jan Sweeney	Deana Hughes	Tina Nightingale
Treasurer	Carolyn Thornton	Louise Everitt	Deana Hughes

JK to suggest signatories on cheque account stay the same until she leaves, GT handy in office and husband is a Governor. In summer term take JK off and add SK/JS and new NM

5. SPECIAL BUSINESS

Election of year reps, suggested they all move up a year, and NM becomes EYFS and Y3 rep.

EY NICKY MCGRATH
Y1 JEAN TWINE?
Y2 SHIRLEY DAVIES
Y3 NICKY MCGRATH
Y4 SAM KENNY
Y5 TINA NIGHTINGALE
Y6 DEANA HUGHES

PA web pages need amending. SK will update and email LE.

6. ANY OTHER BUSINESS

a. FORTHCOMING EVENTS

6/11/14 "Dare to be Scared" disco. Deana has sent letters out keep JK informed of number for catering to be bought after half term.

19/11/14 "Body Shop" evening. Tina has sent letters to parents. Body Shop catalogues in staff room and main entrance, text has gone out about pre-orders. JK to give pack to Tina, raffle and square games in pack, need more publicity. It was suggested by JK that snacks should be bought to go with peoples BYO.

21/11/14 Claire House collection, assembly the week before, Mike to contact LE.

28/11/14 Christmas Fair
Deana sent off letters for raffle prizes. It was mentioned by JK that the gambling licence laws have changed and the decision was made to invest £20 for a licence. CT to research.

Draw will be held towards the end of term. Tickets can't be printed until prizes have been acquired.

JK asked LE to ask staff to volunteer to run stalls for Christmas Fair and donations of prizes.

DH suggested that the PA could buy a kindle/kobo rather than donate £50 for a cash raffle prize.

LE suggested that children are sent home with three books each. LE to organise letter to go out with raffle tickets.

LE to write letter of authority for CT to approach electrical retailers to donate prizes.

JK asked for own clothes day in aid of bottle tombola which is a highly successful stall.

LE agreed. Alcohol to be handed in to a basket in playground – deadline 21st November.

All members agreed that a visit from Santa would be a popular with the children.

On the day of the fair, donations of cakes and mince pies will be requested to be sold with the tea and coffee.

CT will be responsible for money.

NM for crafts

JS for games

SK for food including cake donations. SK has recommended Candy Buffet who can supply pop-corn, candy-floss, pick and mix, nachos and a photo-booth, and will donate 50% of the profit to the PA. SK and JK to meet after half-term to discuss.

DH for raffle. Letter have been sent to companies asking for donations.

4/12/14 Y1 and Y2 film night, suggestions of film. CT suggested an online film club. Is it possible to download one of their films?
LE stressed the importance of having staff present and organising toilet visits at the beginning and during the interval to minimise disruption. LE to ask staff to volunteer.
It was felt that the film needed to be modern and one which the children will not have seen before.
LE suggested serving hot-dogs and a vegetarian/Halal option was also discussed.

b. JK thanked everyone who helped with the EY BBQ including HL, JS, CT, John Taylor and Bobbie-Jo. CT mentioned that the outgoings for the BBQ were less that £100.
JK mentioned that a second gas-bbq is urgently needed.

Cauliflower Cards - CT Banked about £1,037 of which, profit will be approx. £200. It was noted that card designs were sent home late and that next year the deadline should be at least one week before the designs are collected.

LE mentioned that Luciana Berger MP will be visiting for a school gate surgery in the near future. LE will be offering suggestions to parents of issues they may want to raise. Inconsiderate parking discussed.

JK discussed the PA Questionnaire which received two replies. The first was the suggestion that meetings could be held in the evening in the pub. Event suggestion were - fitness related events and a wildlife/animal event.

c.	Bids - KO Around the world week. KO has asked for £2000 for creative activities for all pupils, to include visiting multicultural artists / dance / theatre etc. JS asked what the priorities were for spending funds in the foreseeable future. LE said that the cinema trip was also important but felt that Around the World Week took priority. Cinema trip would ask for parental contributions.

7. DATE AND TIME OF NEXT MEETING. TBC

Meeting closed at 7.15pm

CHAIRPERSON'S REPORT AGM 22ND OCTOBER 2014 6PM.

Ladies and Gentlemen, another year has passed and I have the pleasure of delivering my final, and very short, chairperson's report to you.

Firstly thank you so much for coming, and welcome to new members of the committee.

This far into the school year and in the middle of arranging a few events it is difficult to remember what we did last year, especially at my age, but with the aid of my trusty Home Bargains notebook my memory has been jogged, so here we go:

From September 2013 to July 2014 we ran no less than 16 fund raising and social activities, from the now annual EYFS welcome barbeque, through the autumn disco to the various, new look, Christmas events. Then after a well earned break and lashings of turkey we dived straight back in with Spring and Easter fun, and rounded off with Family Portraits, end of year disco, Funtown evening and then threw our twopenneth into glamming up the Year 6 leavers party, all of which we hope the pupils enjoyed as much as we did.

Obviously there is a reason we spend our free time volunteering, and it's not for UCAS points. We are here to raise money to add the little extras and "texture" to the children's time at school. During the 2013-2014 school year we were delighted to purchase 14 ipads for class use as well as adding to the outdoor fun by buying Den Making Equipment, scarily large Jenga blocks, gardening equipment and funding the now world famous BIG DIG. Once again we were also pleased to donate towards Around the World week.

None of this would be possible without our wonderful volunteers and the continued support and enthusiasm of the school, so I would like to take this opportunity to thank the teaching and support staff, including the ladies in the office, Mr Taylor and the cleaners for putting up with our interference and mess. To the Head and deputies for attending meetings, accommodating our requests and of course, for spending the money!

I could not finish without thanking the people who have staring roles, thanks to Carolyn for her wonderful banking skills, Jan and Sam for stepping up to the very large vacated shoes of the secretary roll, and a massive thank you to Glynis for all of the hard work she has put into the PA over the last few years. She is having a well deserved rest, but is more than happy to help out now and again. (I think she is having withdrawal symptoms).

We have already begun the merry go round that is the new school fundraising year, and I hope we can rely on you all again for 2014-2015.

Thank you.

Jill